

Theatre Board - Seed Funding Grant

Form Preview

Eligibility

* indicates a required field

Applicants: please note

Before completing this application form, you should have read the [Seed Funding Grant Guidelines](#)

If you have any questions in regards to these eligibility criteria, please contact artistic@union.unimelb.edu.au

The University of Melbourne Theatre Board offers Seed Funding grants to new affiliated student theatre groups to encourage diversity and renewal of student theatre.

Applications are accepted at any time throughout the year and will be discussed and assessed at the Theatre Board meetings held monthly during Semester.

Seed Funding is to be spent on a production or performance within one year of the grant being approved.

It is possible for applicants to apply for other funding sources from the Theatre Board (as long as each application meets the requisite requirements and criteria).

Maximum funding: \$2,000.

Before submission, a face-to-face meeting must be made with Union House Theatre's Artistic Director to discuss the application. **Please Note:**

Applicants must be Student Theatre Groups [currently affiliated](#) with Union House Theatre or an individual currently enrolled in any University of Melbourne Course (undergraduate or graduate).

Confirmation of Eligibility

I confirm that:

- I have read and understand the program guidelines.
- This work does not form part of a University assessment.

Please select below: *

☐ Yes ☐ No

You must confirm that all statements above are true and correct.

Contact Details

* indicates a required field

Privacy Notice

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We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*.

Applicant Organisation Details

Applicant name *

Organisation Name

Please use your Student Theatre Group's full name. If applying as an individual, insert your full name.

Primary contact person *

First Name

Last Name

The person we will correspond with about this grant.

Position held in student theatre group

e.g. Producer, Director, Treasurer.

Primary person's contact number *

Must be an Australian phone number.

Primary person's email address *

This is the address we will use to correspond with you about this grant.

New Student Theatre Group

Theatre Company Details

Name of Student Theatre Group:

Application Amount?

Maximum funding is \$2,000.

Aim and Objective of New Student Theatre Group:

For example, why this company? why now?

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Project | Performance

Project Title:**Director | Leader:****Email Address for Director | Leader:**

Must be an email address.

Mobile Number for Director | Leader:

Must be an Australian phone number.

Venue:**Anticipated Start Date:**

Must be a date.

If unknown, provide your best guess.

Anticipated End Date:

Must be a date.

If unknown, provide your best guess.

Provide a short description of the project:

For example, genre/form/synopsis.

Rationale:

Please explain the group's reason for wanting to undertake this project. Detail how presentation of this work relates to the aims and objectives of the company and what it hopes to get of the project.

Personnel

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How many people are involved in the project?

How many University of Melbourne personnel are involved?

How many non-University of Melbourne personnel are involved?

Who are the principal members of the team and what is their previous experience?

Please attach short, relevant biographies of all personnel involved (so far):

Attach a file:

Attach a file:

Attach a file:

Attach a file:

Attach a file:

Accessibility

How have you considered Accessibility? That is, how can the project be experience/accessed by people with disabilities and/or from culturally and linguistically diverse backgrounds and/or with a low socioeconomic status?

Please contact the University of Melbourne Student Union Creative Arts Officers at arts@union.unimelb.edu.au if you would like assistance responding to this question.

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Budget and Financial Details

Who is your Treasurer?

Email address:

Must be an email address.

Mobile number:

Must be an Australian phone number.

What is the student theatre group's current bank account balance?

Budget Template

1. [Budget Template](#)

Download a budget template. It is important to discuss the group's budget with the Artistic Director, Union House Theatre.

Please attach a Project Budget (having used the Budget Template provided):

Attach a file:

As the group is newly formed it may be that it is a preliminary budget for production or establishment costs (such as workshops, space hire).

Note regarding receipts for expenditure:

If the group is successful in its application for seed funding, receipts for all expenditure should be retained and annexed to the acquittal report.

Additional Information

Is there anything else you would like the Theatre Board to know which is relevant to your group or project?

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Additional relevant information can be uploaded below:

Upload files

Attach a file:

or

Provide web link:

Must be a URL

Certification and Feedback

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant or applicant group is approved for this grant, I/we will be required to accept the terms and conditions of the grant as outlined in the letter of approval.

I agree *

☐ Yes

☐ No

Contact *

First Name

Last Name

Position *

Position held by within the student group (e.g. Director, Treasurer)

Contact's number *

Must be an Australian phone number.

Contact's email *

Must be an email address.

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Date *

Must be a date

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:

☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application? *

Estimate in minutes i.e. 1 hour = 60 minutes

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.